

## Economics PH.D PROGRAM ADMISSIONS

Department of Economics, University of Miami  
P.O. Box 248505 Coral Gables, FL 33124-6524 [SBA-PHD@miami.edu](mailto:SBA-PHD@miami.edu)

UNIVERSITY OF MIAMI  
SCHOOL of BUSINESS  
ADMINISTRATION



### Application Checklist

#### 1. Online Application Form Completed

#### 2. Application Fee

A non-refundable fee of \$65.00 paid online by credit card or personal check is required upon submission of the application.

#### 3. Official Transcripts, Diploma(s) and/or Certificate(s)

An official transcript, copy of diploma and/or certificate is required from each undergraduate and graduate institution attended. These documents must be (1) submitted in the original language and (2) submitted by the Registrar's office of the issuing university. Additionally, documents in a language other than English must be accompanied by certified English translations. Notarized translations alone will not be accepted. Translations supplement, but do not replace, original documents. Please remember to send both. Transcripts should be sent directly from the issuing to the admissions office (see address above).

#### 4. Recommendation Forms

Each applicant is required to submit three recommendations on the online forms provided. Most applicants provide recommendations from a college instructor familiar with the applicant's academic work in areas closely related to their chosen field of study or other responsible persons well informed about relevant work (academic and/or research) the applicant has done. Recommendations should address the student's motivation, ability to conceptualize and deal quantitatively, and research potential.

#### 5. Official GRE Scores

Official scores (less than 5 years old) on the Graduate Record Examination (GRE) are required for admission (photocopies are not accepted). The minimum required score is 1250. Please have ETS send the scores using the school code 5815. Visit [www.gre.org](http://www.gre.org) for more information on the GRE.

#### 6. Official TOEFL Score Report (International Students only)

International applicants whose native language is not English and/or who did not earn a degree from an English-speaking institution must submit a TOEFL score with their application. The TOEFL should have been taken within 2 years prior to application for admission; a minimum score of 587 (paper-based), 94 (internet-based) or 240 (computer-based) is required. Demonstrating proficiency in written and oral English is crucial as students must participate in class discussions and presentations, as well as successfully complete written assignments. Use institution code 5815 to report your score. Visit [www.toefl.org](http://www.toefl.org) for information on the TOEFL

#### 7. Statement of Purpose - Uploaded

#### 8. Resume/CV (optional) - Uploaded